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TWINSBURG COMMUNITY IMPROVEMENT CORPORATION

MINUTES

August 19, 2019

Item 1. Rollcall:

The meeting of the Twinsburg Community Improvement Corporation (TCIC) of August 19th was opened by the Executive Director at 6:00 pm. In attendance were Mayor Yates, Bill Furey, Dolf Kahle, Kathi Powers, Scott Barr, Angelo Carciopolo, and JoAnne McFearin. Absent was Matt Cellura, Dan Syphen and Kathi Procop. Also present was Larry Finch, Executive Director.

Item 2. Prior Meeting Minutes.

Minutes of the meeting of July 15, 2019 were previously distributed to the members. A motion was made by Bill Furey and seconded by Dolph Kahle to accept the minutes as submitted. The motion was passed unanimously.

Item 3. TCIC Compilation Report by Perry & Associates

Mr. Finch distributed copies of the Compilation Report prepared by the auditors for the TCIC and the City. He provided a brief summary of the contents which included the year-end liability and asset total of \$1,006,382, net asset total of \$790,965, annual expenditures of \$46,205, and total debt of \$160,417. Mr. Barr suggested that the report should be posted to the TCIC website to illustrate the entities commitment to transparency. Mr. Finch will get it posted as soon as possible.

Item 4. Lane Property Sidewalk Easement Request

Mr. Finch provided the members with an easement document that would take approximately 5' along the E. Aurora Road frontage of the eastern two of the three Lane properties acquired by the TCIC. The easement requests was made by the City's Engineer for the purpose of future roadway and sidewalk improvements that would require additional road right-of-way and adjacent sidewalk and fire hydrant placement in the event of a future widening. The western lot of the three is already at the wider right-of-way depth but the County's files contain no record of a similar right-of-way or easement for the eastern two lots. Mr. Barr asked if the lots to the east would also be requested to provide easements. As of now, the only request is to the TCIC for the Lane properties. Should an improvement be moved forward in the future the other properties would be requested to provide similar easements. Mr. Finch ask for a motion to authorize his signing of the easement agreement to permit the easement. Bill Furey moved to authorize the signing of the agreement permitting the easement on the eastern Land properties. The motion was seconded by Ted Yates and approved unanimously.

Item 5. Lane Property Demolition Costs and City Reimbursement

Mr. Finch requested an accounting of costs associated with the City's demolition of the structures on the Lane properties. Twin houses and three garages were removed by City staff in late 2018. The City utilizes the Cartegaph system to keep track of staff time and project costs. A printout of time and costs associated with the demolition effort was provided by Chris Campbell, the Service Director. The Board members asked for clarification of equipment costs. The TCIC paid for excavator rental during this effort. Mr. Finch will request additional information prior to any Board action.

Item 6: Martin Property Real Estate Sign

Mr. Finch called the NAI Cummins realty office to inquire about better sign placement and the status of inquiries at the Martin property. Mr. Finch has requested better placement of the for sale sign to make it more visible by east-bound traffic on E. Aurora Road. He suggest to the realtor that a two face sign placed appropriately could be read from both directions. Discussion followed. Board members suggested that the foliage on the site should be cut back to clean up the site and make the sign more visible. Mr. Finch explained that this would be something that the Board would need to execute as the realtor would have no means of doing this.

Item 7. Public Comment

No public comment was provided.

Item 8. Schedule the Next Meeting

The Board determined that the next meeting date will be Monday, September 16th at 6:00 pm. The meeting will be held at the City Hall Jury Room.

Item 9. Other Business

No other business was discussed.

Item 10. Executive Session

An Executive Session was held to discuss potential agreements related to land sale and the status of land purchase negotiations.

Item 11. Adjournment

There being no other business, Mayor Yates moved to adjourn. The meeting was adjourned at 6:40 pm.

Respectfully Submitted by:

Scott Barr, Secretary/Treasurer
Minutes approved by the Board on date _____

Larry Finch, Executive Director