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**TWINSBURG COMMUNITY IMPROVEMENT CORPORATION**  
**MEETING MINUTES**  
**January 12th, 2022**

**Item 1. Rollcall:**

A meeting of the Twinsburg C.I.C. was conducted on Thursday, January 12<sup>th</sup>, 2022. The meeting was opened by the Executive Director, Rebecca Ziegler, at 5:03 pm.

- Trustees present: Mayor Scaffide, Bill Furey (VP), Karen Labbe (Secretary/Treasurer, Gregg Rall, Matt Cellura, Dolf Kahle, Kathi Powers, Kathi Procop
- Trustees absent: None
- Guest present: Councilor Jeff Deeds
- Staff present: Rebecca Ziegler, Executive Director

**Item 2. Prior Meeting Minutes**

Executive Director asked for any comments or corrections for the October 13<sup>th</sup>, 2022 meeting minutes, there were none.

- *A motion to accept the October 13<sup>th</sup>, 2022 meeting minutes as written was made by Dolf Kahle and seconded by Bill Furey. The motion was passed unanimously.*

**Item 3. September and October Financials**

A review of the September, October, November, and December 2022 financials was conducted.

- *A motion to accept the September, October, November, and December 2022 financials as presented as made by Mayor Scaffide and seconded by Gregg Rall. The motion passed unanimously.*

**Item 4. Zoning Code Update**

Executive Director informed the group of the Zoning Code Update that the City of Twinsburg EcDev/Planning Department will be focusing on for the next 18-20 months. Official approval from Council is expected at the February 21<sup>st</sup> meeting and the consultant is projected to begin work immediately after.

- *Action Item: A Zoning Code Update Steering Committee will need to be established. Rebecca Ziegler has requested that members of the CIC send her any suggestions for good candidates for that group.*

**Item 5. Downtown Redevelopment Plan/ TIF Districts**

- Moved this agenda item to Executive Session.

**Item 6. CIC Property: Parcel 6407029 on E. Aurora Road**

- Moving forward with the purchase and sale agreement for the property on E. Aurora Road. This transaction is scheduled to be completed by end of February.

### **Item 7. Goals for 2023**

- Executive Director informed the group that two goals for the CIC would be revamp the website fully and create a more user-friendly, transparent page, and to increase the CIC file retention rating with the Ohio Auditor. Goal is to receive 5/5 stars instead of 1/5 stars like in years past.

*Motion to move into Executive Session at 5:27pm was made by Mayor Scaffide and Seconded by Bill Furey.*

### **Item 8. Public Comments**

No members of the public were present.

### **Item 9. Schedule Next Meeting**

Next place holder meetings were scheduled for the following:

- Thursday, February 9<sup>th</sup> at 5:00pm at City Hall
- Thursday, March 9<sup>th</sup> at 5:00pm at City Hall
- Thursday, April 13<sup>th</sup> at 5:00pm at City Hall

### **Item 10. Other Business**

The group discussed the potential of purchasing properties on E. Aurora Road.

- **Action Item: Executive Director to inquire about the two properties and report back at the next meeting.**

Executive Director informed the group of maintenance needed on the CIC properties (i.e., fallen tree, debris) and that the City will be assisting with that and billing the CIC as needed.

### **Item 11. Adjournment**

There being no further business before the Board, the meeting was adjourned at 6:00 pm.